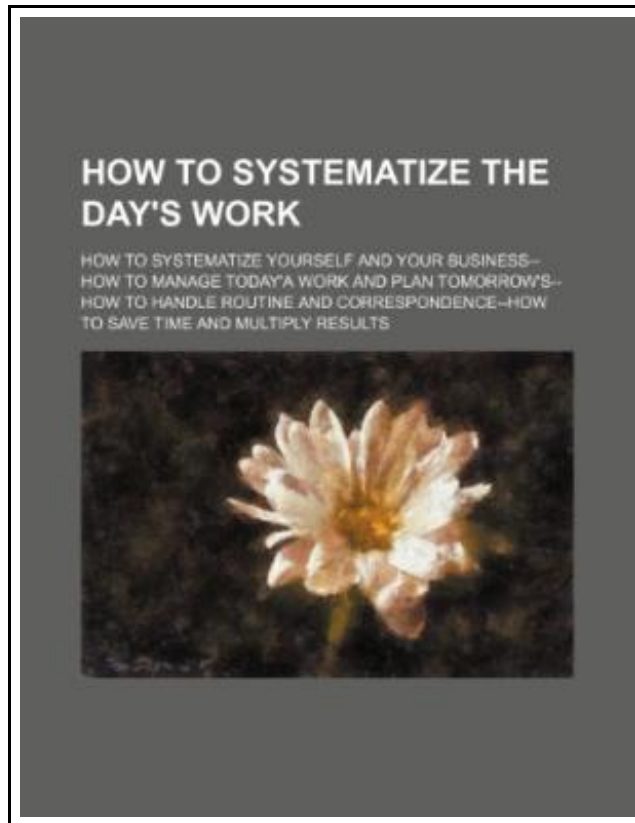


How to Systematize the Day s Work; How to Systematize Yourself and Your Business--How to Manage Today a Work and Plan Tomorrow s--How to Handle Routine and Correspondence--How to Save Time and Multiply



Filesize: 5.65 MB

Reviews

Extensive manual! Its such a great read. It really is loaded with knowledge and wisdom You wont really feel monotony at at any time of your time (that's what catalogs are for regarding if you ask me).

(Myrl Hintz)

HOW TO SYSTEMATIZE THE DAY S WORK; HOW TO SYSTEMATIZE YOURSELF AND YOUR BUSINESS--HOW TO MANAGE TODAY A WORK AND PLAN TOMORROW S--HOW TO HANDLE ROUTINE AND CORRESPONDENCE--HOW TO SAVE TIME AND MULTIPLY



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